

# TracTime™ TIPS & TRICKS

**Microsoft**  
**CERTIFIED**  
Partner

Volume 6, Issue 4

April, 2005

**TIPS & TRICKS** is Now On The Web!!!

## The Superintendent Bonus

### Performance Reporting

Our Performance and Efficiency report is one of the most overlooked reports available in **TracTime™**.

This report can be very helpful when evaluating performance bonuses for superintendents. The Performance and Efficiency Report tells exactly how the project has been progressing compared to the original schedule.

For each week of work completed, the Performance and Efficiency Report measures this performance on a percentage basis. For example, a report will show that a job is currently running at 92% efficiency. It also calculates the overall efficiency for the phase or community.

### A Simple Concept

If you have 10 things to do and you have completed 8 of them, your performance is 80%. If you have completed 12 things, your performance is 120%.

But, no need to take the brainpower to understand all of this mathematical wizardry, **TracTime™** does it for you. The details are in your Users' Manual.

## Hang Out the Carrot!

We are seeing more and more companies actually basing superintendent's bonus' on the **TracTime™** Performance and Efficiency Report. Yes...they do hang out the carrot but *it really works*.

If a superintendent is aware of his efficiency on a weekly basis, it becomes a self-motivator to increase the performance level.

This objective approach to the superintendent's bonus plan gives specific goals that increase their incentive to finish on time. In other words, more effort will be focused on finishing the project on time.

### How Do I Do It?

The Performance and Efficiency Report is found in OnsiteBuilder's "Reports". Using our Reports icon click on Performance. Tell it what week you want to look at and the report is automatically generated using the latest Actual Dates or Revisions entered on the Daily Field Report.

But remember, the more Actual Dates entered, the more accurate the Efficiency Report.



## Keep Current

- Are You Remote Reporting From the Field?
- Are You and Your Staff TracTime Certified?
- Do You Use ChartBuilder?
- Are You Using TracTime to Interface With Your Accounting System?
- Is Your Support Contract Current?

National Schedule Masters

Phone 760-744-5700

Fax 760-744-5868

Email [helpdesk@tractime.com](mailto:helpdesk@tractime.com)

Web: [www.schedulemasters.com](http://www.schedulemasters.com)

**Get TracTime Certified on the Web!**  
**Call Us Today to Log In!**

**So...No more excuses!**  
**This report is where the rubber meets the road.**