

TracTime™ TIPS & TRICKS



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TIPS & TRICKS are on the Web!

New Handheld Features II (continued)

In continuing our description of **TracTime** PPC functionality, we will discuss options. Options have become one of the most profitable, yet time-consuming, tasks for homebuilders. **TracTime** has just made life much easier.

Option: This is the option number generally assigned by your accounting system or options-tracking program.

Description: The option or package name you assign to that option.

Select: The date the option was selected.

Area: The area or location of the unit the option is to be installed. This can also show area descriptions such as "Bath 1" or "Hall", etc.

Lot Information

Our Lot Information screen shows several key pieces of information about each lot. The upper section, as shown, contains general lot facts. The lower section shows the options that have been chosen for this lot. Let's take a closer look.

Option	Description	Select	Area
AP000030	Stainless Upgraded Appl	3/1/04	2
CT000010	Standard Kitchen Coun	3/1/04	2
EL000029	Trash Compactor Outlet	2/26/04	2
FC000040	Single Exterior French I	6/18/04	1
FP000010	Fireplace in Living Room	12/18	1
PL000010	Jetted Tub in Master B.	12/18	3
PL000200	Laundry Sink	12/18	4

Is where the Superintendent can show the option as completed.

Where Does it Come From?

The most efficient method is to let **TracTime** harvest the options from your accounting system or your options software.

In this case, it is automatic. Now the superintendent can have his current option list in the palm of his hand!

The Option detail area shows specific option information.

Keep Current

- Are You Remote Reporting From the Field?
- Are You and Your Staff TracTime Certified?
- Do You Use ChartBuilder?
- Are You Using TracTime to Interface With Your Accounting System?
- Is Your Support Contract Current?

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